

**Notice of a Regular Meeting  
of the Board of Directors of Educational Leadership (charter holder)  
Of Southwest Schools (charter school)**

Notice is hereby given that a Regular Meeting of the Board of Directors of the Southwest School (Charter School) will be held on Tuesday, December 15, 2015 at 12:00 PM in the Administration Building at 3333 Bering Drive, Houston, Texas 77057;

1. Call to order
2. Read and approve minutes from October 20, 2015 Regular Meeting of the Board of Directors.
3. Discuss and Consider for approval Southwest School – 2016 Open-Enrollment Charter Renewal Notice – Expedited.
4. Discuss Southwest Schools 2014-2015 FIRST Rating of Pass.
5. Discuss and Consider for approval new Board Member - Anil Chandu.
6. Discuss Superintendent Report.

If during the course of the Board meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any item included in this Notice, then such closed or executive session will be held as authorized by the following Section of the Texas Government Code:

- 551.071 – For the purpose of a private consultation with the Board’s attorney on any or all subjects or matters authorized by law.
- 551.072 – For the purpose of discussing the purchase, exchange, lease, or value of real property.
- 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.
- 551-074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
- 551.082 –For the purpose of considering discipline of a public school child or children, or to hear a complaint by an employee against another employee, if the complaint or charge directly results in need for a hearing.
- 551.083 – For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.
- 551.084 – For the purpose of excluded witness or witnesses from a hearing during examination of another witness.

Such closed meeting will be held by the Board of Directors at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board may convene meeting in such closed or executive session. Should any final action, final decision, or final vote be required in the opinion of the board with regard to any matter considered in such closed executive meeting or session, then such final action, final decision, or final vote shall be at either:

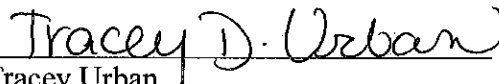
- (a) the open meeting covered by this Notice upon the reconvening of this public meeting, or
- (b) at a subsequent public meeting of the Board of Directors upon Notice thereof, as the Board of Directors shall determine.

The items listed in this notice may be considered in any order at the discretion of the Board of directors or the Board President, items listed for closed session discussed in open session, and item listed in this notice may be tabled and considered at a subsequent public meeting of the Board of Directors upon proper notice.

7. Adjourn

**Certificate of Posting or Giving of Notice**

On this 11 day of December, 2015 at 12:00 PM. this Notice was posted on a bulletin board located in the main lobby of the administrative offices for Southwest Schools, at 3333 Bering Drive Houston, Texas 77057, a convenient place to the public and readily accessible to the general public at all times.

  
Tracey Urban  
Business Manager

Minutes of Regular Meeting  
Board of Directors of Education Leadership, Inc. (charter holder)  
of Southwest Schools (charter school)  
Date: October 20, 2015

Minutes

The Board of Directors of Educational Leadership Corporation, charter holder of Southwest Schools, ("Charter School") met on Tuesday, October 20, 2015 at 12:00 p.m. in the Administration Building at 3333 Bering Drive, Houston, Texas 77057.

The following Board members were present:

Hugh Conway  
Ed Vesely  
Dr. Fernando Morales  
Angela Murphy  
Maria Rios

The following Board member was not present:

Jai Daggett

Also present were:

Dr. Brenda Arteaga  
Rose Norman  
Mayra Bullock  
Tracey Urban  
April Armwood  
Marcus Brewer  
Addie Gomez  
Anil Chandy  
Charlotte Mitchell

1. Call to order  
Hugh Conway called the meeting to order at 12:20 p.m.
2. Read and approve minutes from August 18, 2015 Regular Meeting of the Board of Directors.  
Board Member Ed Vesely moved to approve the August 18<sup>th</sup> minutes. Board member Dr. Fernando Morales seconded the motion. The motion carried unanimously.
3. Discuss and Consider for approval Targeted Improvement Plan for Mangum and Middle School Campuses. A Needs Assessment and Improvement Plans for Southwest Elementary -Mangum campus and Southwest Middle School were discussed. April Armwood asked for approval of the Plan. Following discussion, Angela Murphy motioned to approve the Plan and Ed Vesely seconded the motion. The motion carried unanimously to approve Targeted Improvement Plan for Mangum and Middle School Campuses.

4. Discuss and Consider for approval Lease Agreement for 6400 Westpark, Suite 480. Enrollment at Middle School is 257 and High School is 273 students. Additional classroom space is needed. Tracey Urban asked the Board to approve the new seven-month lease with the option to extend the lease term in May 2016. Following review and discussion of the site plan, Ed Vesely motioned to approve the Lease Agreement for 6400 Westpark, Suite 480. Angela Murphy seconded the motion. The motion carried unanimously.
  
5. Discussion of Accountability Ratings for Southwest High School, Southwest Middle School, Southwest Elementary Bissonnet, Southwest Elementary Mangum, and The Phoenix School. Dr. Brenda Arteaga advised that the District and all campuses met standard for the 2014-2015 academic year. Southwest Elementary Bissonnet earned two distinction designations. The Board extended congratulatory appreciation to Dr. Arteaga and her staff for hard work and progress.
  
6. Introduction, Addie Gomez of Texans for Quality Public Charter Schools. Dr. Brenda Arteaga informed the Board that Ms. Addie Gomez has been helpful to the District through her political intelligence. Ms. Gomez distributed a 2015 Legislative Advocacy Update and summarized same. Thirteen charter schools comprise the Texans for Quality Public Charter Schools. The Board was invited to the Advocacy Summit November 11, 2015 in Houston. The purpose of the summit is to mobilize boards statewide, assign action items, and implement accountability plans. The venue is BBVA Tower (Galleria).
  
7. Marcus Brewer introduced Mr. Anil J. Chandy, Sr. Vice President of J.P. Morgan Chase Bank. Mr. Chandy has visited Southwest School sites and met with Dr. Spyros Catechis as he considers becoming a Southwest Schools Board member.
  
8. Marcus Brewer advised that the Partnership Luncheons are scheduled for November 5, 2015 and November 19, 2015. The Bowling Bash is scheduled February 21, 2015 and the Holiday Party is December 11, 2015.
  
9. With no further business, Hugh Conway adjourned the meeting at 1:30 p.m.

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Respectfully submitted by Dr. Fernando Morales, Secretary

# Item 3



Public Comment Period: 12/1/15 to 12/15/15

Michael Williams  
Commissioner

December 1, 2015

Mr. Hugh Conway, Board Chair  
EDUCATIONAL LEADERSHIP, INC.  
3333 Bering Drive  
Houston, TX 77057

**RE: SOUTHWEST SCHOOL (101838)  
2016 Open-Enrollment Charter Renewal Notice - Expedited**

Dear Mr. Conway:

The Division of Charter School Administration is contacting you in regards to SOUTHWEST SCHOOL charter contract renewal. The renewal of a charter is a matter of consideration taken up by the commissioner of education at the end of a charter term. Charters are granted initially for a five-year term. At the end of the initial five-year term and every ten-year renewal term thereafter, charters are required to submit a renewal petition. Subsequent terms of a charter renewal are for a period of ten years from the original renewal date. Upon approval, this charter renewal will expire on July 31, 2026.

Texas Education Code (TEC) §12.1141 provides three distinct designations for the consideration of the renewal of a charter. After the review of student performance data, financial performance data, and other criteria relating to the operation of the charter, the agency shall assign the renewal designation of the charter to reflect one of the following: expedited consideration, discretionary consideration, or mandatory expiration of a charter.

The purpose of this letter is to notify you of your current charter contract expiration date of July 31, 2016 and the charter's **expedited renewal designation**. Enclosed please find the spring 2016 Open-Enrollment Charter Renewal Petition and associated resources. A coversheet, entitled OPEN-ENROLLMENT CHARTER PETITION COVERSHEET (Attachment A), is to be used as the petition coversheet as instructed in Section I of the petition. Completed petitions must be received by the agency no later than **Tuesday, January 5, 2016**.

To complete the petition, please type your answers in the corresponding fields and print the petition for signature and mailing to the Texas Education Agency. Specific instructions for completing the petition can be found on Page 5 of the document.

Provided the charter holder submits its renewal petition by **Tuesday, January 5, 2016**, charters qualifying for the expedited renewal process will be notified of their approved renewal status by February 4, 2016. The accountability data used to determine that the charter meets the expedited criteria is enclosed (Attachment B).

Spring 2016 Open-Enrollment Charter Renewal  
Petition Notice - Expedited  
Page 2 of 2

If you have questions regarding the renewal petition process, please contact the Division of Charter School Administration at (512) 463-9575.

Sincerely,

A handwritten signature in cursive script, appearing to read "Heather Mauz".

Heather Mauz, Director  
Division of Charter School Administration

cc: Dr. Arteaga, Superintendent

Enclosures

Attachment A  
Attachment B

**OPEN-ENROLLMENT  
CHARTER RENEWAL**

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**Contract end date: July 31, 2016**

**Petition due date: January 5, 2016**



# Table of Contents

Explanation of Renewal Process .....	4
Application Instructions .....	5
Selected Definitions.....	6
Application Sections:	
Section I. Coversheet (Attachment A) .....	7
This is a printout of current charter holder information from the TEA Division of Charter School Administration database, the CSTS, and must be attached as the application coversheet (Attachment A).	
Section II. Contact Information.....	8
Requires the charter holder to provide the current contact information for the superintendent, the charter holder board chair, and the person who prepared the application.	
Section III. Website Postings.....	9
Requires the charter holder to provide the homepage web address where the names of the members of the governing body are listed; the web address where the superintendent's salary is posted; and web address where the charter financial statements are continuously posted as required by Local Government Code §140.006.	
Section IV. Organizational Charts.....	10
Requires the charter holder to provide the organizational chart of the charter school as well as a chart showing other entities and programs managed by the charter holder. This section requires the submission of attachments 1 and 2.	
Section V. Admission Policy .....	11
Requires the charter holder to provide details concerning the charter school's admission policy and practices. In addition, this section requires the submission of attachments 3, 4, and 5.	
Section VI. Special Education Assurances .....	14
Requires the charter holder to certify that it has policies and procedures in place that ensure implementation of all federal laws and regulations, Texas laws, State Board of Education rules, and commissioner rules related to students with disabilities, and further assures that any future amendments to the regulations, laws, and rules will be incorporated and implemented. This section must be signed by the charter holder board chair.	
Section VII. Serving Students at Residential Facilities Assurances .....	15
This section is required only when the charter educates students at a residential facility. Requires the charter holder to certify that it has policies and procedures in place that ensure implementation of all federal laws and regulations, Texas laws, State Board of Education rules, and commissioner rules related to charter schools serving students at residential facilities and further certifies that any future amendments to the laws, regulations, and rules will be incorporated and implemented. If required, this section must be signed by the charter holder board chair.	
Section VIII. Bilingual/ESL, Section 504, and Dyslexia Assurances .....	17
Requires the charter holder to certify that it has policies and procedures in place ensuring that it complies with the legal and regulatory requirements concerning identifying and providing appropriate education services to limited English proficient students, students protected by Section 504 of the Rehabilitation Act of 1973, and students with dyslexia or related disorders. This section must be completed and signed by the charter holder board chair.	

# Table of Contents

Section IX. Fingerprinting and Criminal Record Check Assurance .....18  
Requires the charter holder to certify that it is in compliance with TEC §12.120, and confirms that no individual is serving in any capacity if he or she has been convicted of a misdemeanor involving moral turpitude; a felony; an offense listed in TEC §37.007(a); or an offense listed in Article 62.001(5) Code of Criminal Procedures; unless the individual is eligible to be employed in a position in a school district under TEC §12.120 (a-1).

Section X. Certificate of Acknowledgement.....19  
Requires at least a majority of the governing body of the charter holder to certify that it has had an opportunity to review the completed renewal application and has authorized, during an open meeting, submission of the application to the commissioner of education for consideration of the renewal of the charter.

Texas Education Agency Contact Information ..... 20

Renewal Process Flowchart..... 21

**Attachments Required of Applicant:**

Charter School Organizational Chart (Attachment 1)

Charter Holder Organizational Chart (Attachment 2)

Admission Policy (Attachment 3)

Admission Application (Attachment 4)

Enrollment Form (Attachment 5)

# Explanation of Renewal Process

19 Texas Administrative Code (TAC) §100.1031 contains additional information about charter renewal.

The renewal process is separate from the charter amendment process. Significant changes from the original charter should not be made in the renewal application unless a charter amendment has been previously approved.

As authorized in Texas Education Code (TEC) §12.1141, the commissioner's procedures for renewal must include three distinct processes: expedited renewal, discretionary renewal, and expiration.

Definitions of the three renewal processes:

## EXPEDITED (30 days)

### If in the preceding 3 years:

- Highest or second highest academic performance rating
- Satisfactory or higher financial rating; and
- No campus has been assigned the lowest rating or such a campus has been closed



## DISCRETIONARY (90 days)

### Consideration among others of:

- Academic Ratings 2010-2011, 2011-2012, 2012-2013, 2013-2013, 2014-2015 (no ratings issued in 2011-2012)
- Financial Ratings 2010-2011, 2011-2012, 2012-2013, 2013-2014, 2014-2015
- Performance Framework (TEC §12.1181)

## EXPIRATION (90 days)

### If for any 3 of the 5 preceding school years:

- Lowest academic performance rating
- Lower than satisfactory financial rating
- The charter was assigned any combination of ratings, or
- A campus has been assigned the lowest performance rating for the 3 preceding school years and has not been closed

The due date for charters to submit the completed renewal application to the Texas Education Agency (TEA) is

**Tuesday, January 5, 2016.**

You may request an assessment of the renewal designation ascribed to your charter above (indicated with check mark) by sending a written request to:

Brandon Spenrath, Program Specialist  
Charter School Administration | Texas Education Agency  
1701 North Congress Ave.  
Austin, Texas 78701  
Fax (512) 936-9281  
brandon.spenrath@tea.texas.gov

The request must be received no later than **Tuesday, December 8, 2015**. Your request must identify what designation you are requesting, the reasons for your request, and documentation to support your request. If we do not receive your request before the deadline, final action will be taken without further review.

# Application Instructions

The renewal application contains ten sections to be completed electronically, printed into hardcopy form for required signatures and dates, and submitted on or before the due date to the Division of Charter School Administration.

- 1. Deadline:** The completed application must be returned by mail to the Division of Charter School Administration by:  
**Tuesday, January 5, 2016**
- 2. Typing Requirement:** All of the responses to the application sections, with the *exception* of signatures and dates of signatures, must be typed.
- 3. Printing Requirement:** The application must be printed on one-sided 8 1/2" x 11" white paper.
- 4. Signature Requirement:** Where signatures and dates of signatures are required, they must be in blue ink.
- 5. Submission of Original Document and One Copy:** The completed and unbound (rubber bands or clips are acceptable) original renewal application, including fillable forms and attachments, and **one additional copy** must be submitted as follows:

**Texas Education Agency  
Division of Charter School Administration  
1701 North Congress Avenue  
Austin, Texas 78701**

# Selected Definitions

Please review *TEC §12.1012* and *19 TAC §100.1001* for definitions of terms which are available at the [education laws and rules](#) page. Listed below are selected terms and definitions:

- **Charter holder** - the entity to which a charter is granted under *TEC, Chapter 12*
- **Charter school** - a Texas public school operated by a charter holder under an open-enrollment charter granted by the commissioner pursuant to *TEC, §12.101*
- **Governing body of a charter holder** - the board of directors, board of trustees, or other governing body of a charter holder
- **Governing body of a charter school** - the board of directors, board of trustees, or other governing body of an open-enrollment charter school; the term includes the governing body of a charter holder if that body acts as the governing body of the open-enrollment charter school
- **Management company** - a person or entity, other than a charter holder, that provides management services for an open-enrollment charter school
- **Officer of a charter school** - the principal, director, or other chief operating officer of an open-enrollment charter school; an assistant principal or assistant director of an open-enrollment charter school; or a person charged with managing the finances of an open-enrollment charter school
- **Board chair or chairperson** - generally the board president or presiding officer of the governing board

# SECTION I: Coversheet

## ATTACHMENT A: OPEN-ENROLLMENT CHARTER CONTRACT RENEWAL

Emailed to you was a document entitled ATTACHMENT A\_RENEWAL COVERSHEET which will serve as the coversheet when the application is completed and submitted. It includes current information (based on October 2015 snapshot data) in the Charter School Tracking System. Verify the accuracy of the information on the coversheet and, if updates to the information are needed, create a separate sheet detailing your corrections and label the sheet "Update to Data Provided by TEA", and include it in the renewal packet immediately following the preprinted coversheet.

The coversheet and corrections document (if applicable) should be printed and included in the application just before page 8 when submitting.

### SAMPLE COVERSHEET

ATTACHMENT A

**OPEN-ENROLLMENT CHARTER  
CONTRACT RENEWAL COVERSHEET**

**Current Information in Charter School Tracking System.**

<b>Charter Holder Name:</b>	Best Charter School, Inc.
<b>Charter School Name:</b>	Best Academy
<b>Charter School County/District #:</b>	129-845
<b>Generation:</b>	03
<b>Maximum Approved Enrollment:</b>	1000
<b>Grades Approved:</b>	PK, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12
<b>Campus(es):</b>	

129845001  
 Best Academy  
 1234 SCHOOL RD.  
 SMALL TOWN, TX 12345

**Grade Levels Currently Served:**  
PK, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

**Geographical Boundary:**  
The original charter application and amendment history reflects that the following district(s) comprise the charter school's geographic boundary:

AUSTIN ISD	FERRIS ISD	LANCASTER ISD	ROCKWALL ISD
AWARON ISD	FORNEY ISD	WABASH ISD	ROYSE CITY ISD
CADDOUILTON-PARABERS BRANCH ISD	GARLAND ISD	MARYPEARL ISD	SOURBY-ROSSER ISD
CEBAR HILL ISD	GRAND PRAIRIE ISD	MIDCOTTON ISD	SUNSHINE VALE ISD
CEPPELLI ISD	IRVING ISD	MILFORD ISD	TERRELL ISD
DALES ISD	ITALY ISD	PALMER ISD	WAKARUSCHE ISD
DUNBARVILLE ISD	KAUFMAN ISD	QUINLAN ISD	WYLIE ISD
ERTS ISD	LENNEDALE ISD	PLANO ISD	

# SECTION II: Contact Information

The persons listed below will be contacted by agency staff if there are issues to be resolved in any of the renewal application sections. Note that any contact information, including email addresses, provided with the renewal application will be public information.

## Superintendent Contact Information

Superintendent's Name:

Telephone Number:

Fax Number:

E-mail Address:

## Charter Holder Board Chair Contact Information

Board Chair's Name:

Telephone Number:

Fax Number:

E-mail Address:

## Application Preparer Contact Information

Agency Director

Agency Board Chair

Contact Name:

Telephone Number:

Fax Number:

E-mail Address:

## Charter School Website

Web Address:

## SECTION III: Website Postings

In accordance with the requirements of *TEC §12.1211*, an open-enrollment charter school shall list the names of the members of the governing body on the home page of the school's internet website. Provide the **exact** internet URL address where the names of the members of the governing body are listed.

In accordance with the requirements of *TEC §12.136*, an open-enrollment charter school shall post the salary of the school's superintendent or CEO on the school's internet website. Provide the **exact** internet URL address where the superintendent's salary is posted.

In accordance with *Local Government Code §140.006*, an open-enrollment charter school shall post continuously on the school's internet website the annual financials of the school. Provide the **exact** internet URL address where the annual financial statements of the charter school are continuously posted.



## SECTION IV: Organizational Charts

Submit, as **Attachment 1**, the organizational chart for the charter school that specifies the administrative positions including the title and name of the individual currently in each position.

Submit, as **Attachment 2**, a chart that identifies all other entities under the direction of the charter holder. This would include entities and/or programs that the charter holder governs/manages in addition to the charter school. If the only entity under the direction of the charter holder is the charter school, submit this attachment as an explanation of such a scenario.

Submit each attachment behind this page of the application.

# SECTION V: Admission Policy

Please be aware that any change to the terms of an open-enrollment charter that relates to the following subjects:

- grade levels,
- maximum enrollment,
- geographic boundaries,
- approved campus(es),
- approved sites,
- relocation of campus,
- charter holder name,
- charter school (district) name,
- charter campus name,
- charter holder governance,
- articles of incorporation,
- corporate bylaws,
- management company,
- admission policy, or
- the educational program of the school

requires the commissioner of education's approval of an amendment. (See §100.1033(b) Types of amendments, 19 TAC Chapter 100.)

A. Specify the period during which applications for admission are accepted. *TEC, §12.117, requires that a charter school establish a reasonable application deadline for the submission of applications for admission.*

Beginning of Period (Month/Day)

End of Period (Month/Day)

B. If the school admits students by lottery when the number of admissions applications received exceeds the number of available spaces, describe the procedures followed in conducting the lottery.

Lottery not utilized

C. If the school utilizes a lottery when oversubscribed, are any categories of applicants exempted from the lottery?

- Yes  
 No  
 Not applicable (because lotteries are not utilized)

If "Yes" was indicated in C above, state the categories of applicants that are exempted.

## SECTION V: Admission Policy (Continued)

D. If the school utilizes a lottery when oversubscribed, specify the approximate date on which a lottery will be conducted.

Approximate Date of Lottery (Month/Day)

E. If the school does not utilize a lottery when oversubscribed, but rather fills the available positions in the order in which applications were received before the expiration of the application deadline (i.e., a "first-come, first-served" admission process), describe the manner in which the school notifies the community of the opportunity to apply for admission. *TEC, §12.117, requires a charter school that uses a first-come, first-served admission process when oversubscribed to publish a notice in a newspaper of general circulation not later than the seventh day before the application deadline.*

F. If the school has a separate process for re-enrollment, state the process and the timeline to be used.

G. State the procedures for processing applications received once the application deadline has passed.

H. Describe the information that an applicant must provide in order to be considered for admission. *Applicants may not be required to provide copies of transcripts or other academic records until after they are offered admission and are enrolling. Furthermore, a student may not be precluded from enrolling due to the charter school's failure to receive information required for enrollment from the student's parent or guardian or previous school. See TEC, §25.002.*

## SECTION V: Admission Policy (Continued)

I. The charter holder certifies that the non-discrimination statement required by *TEC, §12.111 (a)(5)* is printed in the school's admission policy. *TEC, §12.111 (a)(5)* requires that a charter school's admission policy include a statement that the school will not discriminate in admissions based on gender, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability, or the district the child would otherwise attend.

Yes

No

J. Does the admission policy either require or permit the school to exclude from admission all students with documented histories of a criminal offense, a juvenile court adjudication, or discipline problems under *TEC Chapter 37, Subchapter A* as authorized by *TEC, § 12.111 (a)(5)(B)*?

Yes (The school excludes such students or reserves the right to exclude such students from admissions.)

No (The school does not deny admission to such students based on their documented histories of misconduct.)

### Submit

- A current copy of the admission policy that incorporates the information provided in the above answers to questions A through H and any other relevant information (**Attachment 3**);
- A blank copy of the current admission application, i.e., the information requested when the student first seeks admission (**Attachment 4**); and
- A blank copy of the current enrollment form(s), i.e., the information required once an applicant has been offered admission and is registering for enrollment (**Attachment 5**)

# SECTION VI: Special Education Assurances

The charter holder certifies it has policies and procedures in place that ensure implementation of all federal laws and regulations, Texas laws, State Board of Education (SBOE) and commissioner of education rules related to students with disabilities and further certifies any future amendments to the laws, regulations, and rules will be incorporated and implemented.

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Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*

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Date

Printed Name of Charter Holder Board Chair

## SECTION VII: Serving Students at Residential Facilities Assurances

If the charter school is not currently approved to serve students at residential facilities, do not provide a signature and indicate N/A on the signature line.

If operating a charter school campus on the site of a residential facility (RF) or serving students residing in or receiving services from an RF, the charter holder certifies by signing the assurance that:

**Compliance with Special Education Requirements:** The charter holder assures that it will comply with all of the requirements for the provision of educational services to students with disabilities as mandated by the Individuals with Disabilities Education Act, as amended, the Texas Education Code, and federal and state special education regulations. The charter holder acknowledges that state and federal special education requirements require, among other things, it provide a free and appropriate public education (FAPE) in the least restrictive environment (LRE) to students with disabilities residing in RFs. The charter holder further assures that it will provide, or seek the provision of, a FAPE to students with disabilities, which may require it to contract with outside service providers or another local educational agency to provide necessary services and supports to students with disabilities.

**Geographic Boundaries:** The charter holder assures that it will accept students who reside in the school district(s) that are within each campus's geographic boundaries regardless of the presence or absence of a disability or admission to or participation in an RF program.

**Admissions Criteria:** The charter holder assures that its admissions criteria will not be based on the presence or the absence of a disability; or on gender; national origin; ethnicity; religion; academic; artistic or athletic ability; or the home district the child would otherwise attend.

**School Choice:** The charter holder assures that parents/legal guardians (or adult students) will be advised that they may choose to enroll their child in either the charter school or the local public school district and that the elected choice will be documented in writing and filed for purposes of review or audit by the Texas Education Agency (TEA), an external auditor, or another entity.

**Residential Facilities Monitoring (RFM) System:** The charter holder assures that it understands that, pursuant to 19 (TAC) §97.1072, there is a specific system for monitoring school districts and charter schools serving students with disabilities who reside in RFs. The charter holder further assures that it understands it will be required to report data related to students with disabilities residing in RFs in TEA's data collection system known as *RF Tracker* and it may be subject to RFM intervention activities and on-site visits based upon a review of the data reported on a random selection or other means of selection.

**Training:** The charter holder assures that all personnel involved with serving students with disabilities residing in a RF and personnel involved with reporting data in *RF Tracker* will receive training on the RFM system. Please contact your regional Educational Service Center for information regarding the required RFM system training.

# SECTION VII: Serving Students at Residential Facilities Assurances (Continued)

The charter holder assures this document has been shared with, and understood by, the RF board and that the RF board has acknowledged its understanding of all federal laws and regulations, Texas laws, State Board of Education (SBOE) and commissioner of education rules related to charter schools serving students at residential facilities and further certifies that any future amendments to the laws, regulations, and rules will be incorporated and implemented.

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Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*

---

Date

Printed Name of Charter Holder Board Chair

# SECTION VIII: Bilingual/ESL, Section 504, and Dyslexia Assurances

Texas Education Code, Chapter 29, Subchapter B, TEC §12.104(b)(2)(G), and 19 TAC §§89.1201-89.1265 require charter schools to identify limited English proficient students based on state criteria and to provide an appropriate bilingual education or English as a second language program conducted by teachers certified for such courses.

A. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to limited English proficient students.

- Yes
- No

Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794, prohibits discrimination on the basis of disability in any program receiving federal financial assistance. A recipient that operates a public education program or activity shall provide a free, appropriate public education to qualified individuals.

B. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to students protected by Section 504.

- Yes
- No

Texas Education Code §38.003, TEC §12.104(b)(2)(K), 19 TAC §74.28 and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794, require charter schools to identify students with dyslexia or related disorders and to provide appropriate educational services.

C. The charter holder certifies it has policies and procedures in place to ensure it complies with the legal and regulatory requirements concerning identifying and providing appropriate educational services to students with dyslexia or related disorders.

- Yes
- No

I further certify that any future amendments to the laws, regulations, and rules will be incorporated and implemented.

\_\_\_\_\_  
Signature of Charter Holder Board Chair  
(Must sign in blue ink)

\_\_\_\_\_  
Date

Printed Name of Charter Holder Board Chair



# SECTION IX: Fingerprinting and Criminal Record Check Assurance

The charter holder certifies it is in compliance with *TEC §12.120*, and confirms that no individual is serving in any capacity if he or she has been convicted of a misdemeanor involving moral turpitude; a felony; an offense listed in *TEC §37.007(a)*; or an offense listed in *Article 62.001(5) Code of Criminal Procedures*; unless the individual is eligible to be employed in a position in a school district under *TEC §12.120 (a-1)*.

Additionally, the charter holder confirms all current fingerprinting and criminal record checks are available for all employees, including contract employees; volunteers who indicated in writing their intention to serve; board members; and officers of the charter holder who are not on the board, in compliance with *TEC §§12.1059, 22.0832-22.0835*.

\_\_\_\_\_  
Signature of Charter Holder Board Chair  
*(Must sign in blue ink)*

\_\_\_\_\_  
Date

Printed Name of Charter Holder Board Chair

# SECTION X: Certificate of Acknowledgment

This section requires at least a majority of the governing body of the charter holder to certify it has had an opportunity to review the completed renewal application and has authorized, during an open meeting, submission of the application to the commissioner of education for consideration of renewal of the charter.

## CERTIFICATE OF ACKNOWLEDGEMENT

The undersigned members of the governing body of the charter holder hereby acknowledge that they have had an opportunity to review the completed renewal application and have authorized its submission, during an open meeting, to the commissioner of education for consideration of the renewal of the charter:

Typed Name (Type name next to corresponding signature)	Signature (Must sign in blue ink)	Date*

*\*Members are to sign the acknowledgement during an open meeting; therefore, the date next to each signature must reflect the date of the meeting.*

# Texas Education Agency Contact Information

Michael Williams  
Commissioner of Education

Lizzette C. González Reynolds  
Chief Deputy Commissioner

Michael Berry  
Deputy Commissioner, Policy and Programs

Sally Partridge  
Associate Commissioner, Accreditation and School Improvement

Heather Mauzé  
Director, Division of Charter School Administration

For further information contact the Division of Charter School Administration at:

Texas Education Agency  
1701 North Congress Avenue  
Austin, Texas 78701

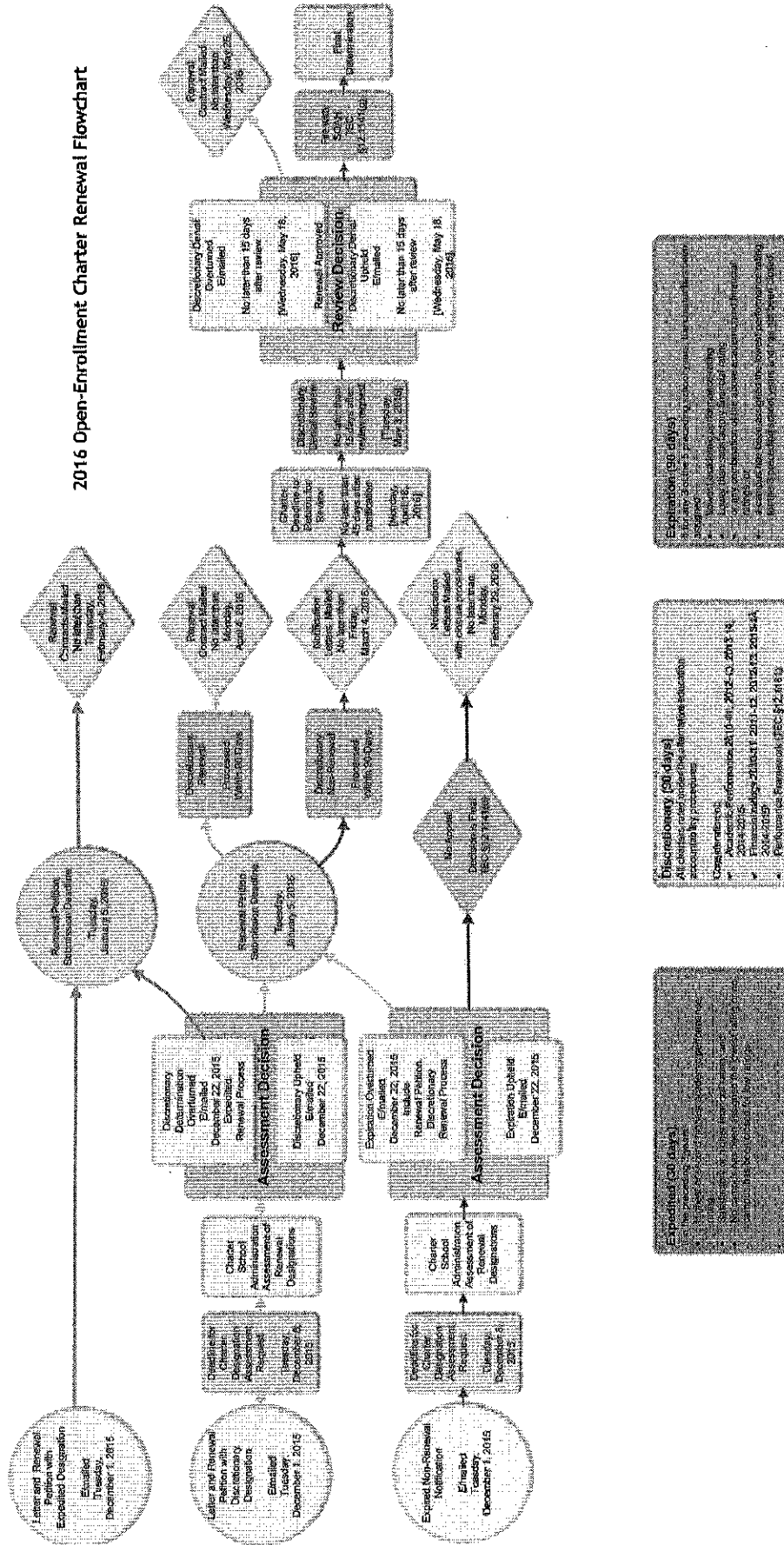
(512) 463-9575  
(512) 463-9732 fax

Email - [CharterSchools@tea.texas.gov](mailto:CharterSchools@tea.texas.gov)

Or visit the website:  
[http://tea.texas.gov/Texas\\_Schools/Charter\\_Schools/Charter\\_Schools/](http://tea.texas.gov/Texas_Schools/Charter_Schools/Charter_Schools/)

# Charter Renewal Process

2016 Open-Enrollment Charter Renewal Flowchart



# OPEN-ENROLLMENT CHARTER CONTRACT RENEWAL PETITION

## Section I. Current Information in Charter School Tracking System

**Charter Holder Name:** EDUCATIONAL LEADERSHIP, INC.

**Charter School Name:** SOUTHWEST SCHOOL

**Mission/Vision:** The primary mission of The Southwest High School (SWHS) four-year school (9th..12th grades) is to provide an exemplary secondary education. Students who bring a diversity of interests, talents and proficiency find an atmosphere which encourages the students to develop lifelong values and skills

**Charter School County/District #:** 101-838

**Generation:** 03

**Maximum Approved Enrollment:** 4,250

**Grades Approved:** PK3,PK4,K,1,2,3,4,5,6,7,8,9,10,11,12

**Campuses/Additional Sites:** 6/8

<p style="text-align: center;"><b>101838001</b> SOUTHWEST HIGH SCHOOL 6400 WESTPARK DR STE 200 HOUSTON, TX 77057 Grade Levels Currently Served: 09,10,11,12</p>	<p style="text-align: center;"><b>101838041</b> SOUTHWEST MIDDLE SCHOOL 6400 WESTPARK DR STE 200 HOUSTON, TX 77057 Grade Levels Currently Served: 06,07,08</p>	<p style="text-align: center;"><b>101838102</b> SOUTHWEST SCHOOLS BISSONNET ELEMENTARY CAMPUS 8440 BISSONNET ST HOUSTON, TX 77074 Grade Levels Currently Served: PK,KG,01,02,03,04,05</p>	<p style="text-align: center;"><b>101838104</b> SOUTHWEST SCHOOLS MANGUM EL CAMPUS 4515 MANGUM RD HOUSTON, TX 77092 Grade Levels Currently Served: PK,KG,01,02,03,04,05</p>
<p><b>101838004</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 9920 W Sam Houston Parkway S Houston, TX 77099 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>			
<p style="text-align: center;"><b>101838004-Site 12</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 3722 Pinemont Dr. Houston, TX 77018 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	<p style="text-align: center;"><b>101838004-Site 13</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 907 PRESTON PASADENA, TX 77503 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	<p style="text-align: center;"><b>101838004-Site 14</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 6221 Main St. Houston, TX 77030 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	
<p style="text-align: center;"><b>101838004-Site 15</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 11805 TRICKEY ROAD HOUSTON, TX 77067 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	<p style="text-align: center;"><b>101838004-Site 18</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 9920 W Sam Houston Parkway S Houston, TX 77099 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	<p style="text-align: center;"><b>101838004-Site 20</b> PHOENIX SCHOOL AT SOUTHWEST SCHOOLS 514 Bayridge Road La Porte, TX 77571-3511 Grade Levels Currently Served: KG,01,02,03,04,05,06,07,08,09,10,11,12</p>	

<b>101838101</b> <b>YOUNG LEARNERS</b> 514 BAYRIDGE RD LA PORTE, TX 77571 Grade Levels Currently Served: PK	
101838101- <b>Site 7</b> YOUNG LEARNERS 902 S Wafer Pasadena, TX 77506 Grade Levels Currently Served: PK	101838101- <b>Site 9</b> YOUNG LEARNERS 11703 Eastex Freeway, Ste. B1 Houston, TX 77039 Grade Levels Currently Served: PK

**Geographical Boundary:**

The original charter application and amendment history reflects that the following district(s) comprise the charter school's geographic boundary:

ABBOTT ISD	BRIDGEPORT ISD	COTULLA ISD
ACADEMY ISD	BROCK ISD	COUPLAND ISD
ALAMO HEIGHTS ISD	BRUCEVILLE-EDDY ISD	COVINGTON ISD
ALDINE ISD	BURLESON ISD	CRANDALL ISD
ALEDO ISD	BURNET CISD	CRANFILLS GAP ISD
ALIEF ISD	BYNUM ISD	CRAWFORD ISD
ALLEN ISD	CADDO MILLS ISD	CROSBY ISD
ALVARADO ISD	CALLISBURG ISD	CROWLEY ISD
ALVIN ISD	CAMPBELL ISD	CRYSTAL CITY ISD
ALVORD ISD	CANTON ISD	CYPRESS-FAIRBANKS ISD
ANAHUAC ISD	CARRIZO SPRINGS CISD	D'HANIS ISD
ANGLETON ISD	CARROLL ISD	DALLAS ISD
ANNA ISD	CARROLLTON-FARMERS BRANCH ISD	DAMON ISD
AQUILLA ISD	CASTLEBERRY ISD	DANBURY ISD
ARGYLE ISD	CEDAR HILL ISD	DAWSON ISD
ARLINGTON ISD	CELESTE ISD	DAYTON ISD
AUBREY ISD	CELINA ISD	DECATUR ISD
AUSTIN ISD	CENTER POINT ISD	DEER PARK ISD
AVALON ISD	CHANNELVIEW ISD	DEL VALLE ISD
AXTELL ISD	CHARLOTTE ISD	DENISON ISD
AZLE ISD	CHICO ISD	DENTON ISD
BANDERA ISD	CHILTON ISD	DESOTO ISD
BARBERS HILL ISD	CHINA SPRING ISD	DEVERS ISD
BARTLETT ISD	CLEAR CREEK ISD	DEVINE ISD
BASTROP ISD	CLEBURNE ISD	DEW ISD
BELLS ISD	CLEVELAND ISD	DICKINSON ISD
BELTON ISD	CLIFTON ISD	DILLEY ISD
BIRDVILLE ISD	COLLINSVILLE ISD	DIME BOX ISD
BLANCO ISD	COLUMBIA-BRAZORIA ISD	DIVIDE ISD
BLAND ISD	COMAL ISD	DODD CITY ISD
BLOOMING GROVE ISD	COMFORT ISD	DOSS CONSOLIDATED CSD
BLUE RIDGE ISD	COMMERCE ISD	DRIPPING SPRINGS ISD
BLUFF DALE ISD	COMMUNITY ISD	DUBLIN ISD
BLUM ISD	CONNALLY ISD	DUNCANVILLE ISD
BOERNE ISD	CONROE ISD	EAGLE MT-SAGINAW ISD
BOLES ISD	COOLIDGE ISD	EAGLE PASS ISD
BONHAM ISD	COPPELL ISD	EANES ISD
BOSQUEVILLE ISD	COPPERAS COVE ISD	EAST CENTRAL ISD
BOYD ISD	CORSICANA ISD	EAST CHAMBERS ISD
BRACKETT ISD	CORSICANA RESIDENTIAL TREATMENT CENTER	ECTOR ISD
BRAZOS ISD		EDGEWOOD ISD
BRAZOSPORT ISD		ELGIN ISD

ENNIS ISD  
 ERA ISD  
 EVANT ISD  
 EVERMAN ISD  
 FAIRFIELD ISD  
 FARMERSVILLE ISD  
 FAYETTEVILLE ISD  
 FERRIS ISD  
 FLATONIA ISD  
 FLORENCE ISD  
 FORNEY ISD  
 FORT BEND ISD  
 FORT WORTH ISD  
 FREDERICKSBURG ISD  
 FRIENDSWOOD ISD  
 FRISCO ISD  
 FROST ISD  
 FT SAM HOUSTON ISD  
 GAINESVILLE ISD  
 GALENA PARK ISD  
 GALVESTON ISD  
 GARLAND ISD  
 GARNER ISD  
 GATESVILLE ISD  
 GEORGETOWN ISD  
 GHOLSON ISD  
 GIDDINGS ISD  
 GIDDINGS STATE SCHOOL  
 GLEN ROSE ISD  
 GODLEY ISD  
 GOLDTHWAITE ISD  
 GONZALES ISD  
 GOOSE CREEK CISD  
 GORDON ISD  
 GRAFORD ISD  
 GRANBURY ISD  
 GRAND PRAIRIE ISD  
 GRANDVIEW ISD  
 GRANGER ISD  
 GRAPEVINE-COLLEYVILLE ISD  
 GREENVILLE ISD  
 GROESBECK ISD  
 GUNTER ISD  
 HALLSBURG ISD  
 HAMILTON ISD  
 HARDIN ISD  
 HARLANDALE ISD  
 HARPER ISD  
 HAYS CISD  
 HEMPSTEAD ISD  
 HICO ISD  
 HIGH ISLAND ISD  
 HIGHLAND PARK ISD  
 HILLSBORO ISD  
 HITCHCOCK ISD  
 HOLLAND ISD  
 HONDO ISD  
 HONEY GROVE ISD  
 HOUSTON ISD  
 HOWE ISD  
 HUBBARD ISD  
 HUCKABAY ISD  
 HUFFMAN ISD  
 HULL-DAISETTA ISD  
 HUNT ISD  
 HURST-EULESS-BEDFORD ISD

HUTTO ISD  
 INGRAM ISD  
 IREDELL ISD  
 IRVING ISD  
 ITALY ISD  
 ITASCA ISD  
 JARRELL ISD  
 JOHNSON CITY ISD  
 JONESBORO ISD  
 JOSHUA ISD  
 JOURDANTON ISD  
 JUDSON ISD  
 KATY ISD  
 KAUFMAN ISD  
 KEENE ISD  
 KELLER ISD  
 KEMP ISD  
 KENDLETON ISD  
 KERENS ISD  
 KERRVILLE ISD  
 KILLEEN ISD  
 KLEIN ISD  
 KNIPPA ISD  
 KOPPERL ISD  
 KRUM ISD  
 LA GRANGE ISD  
 LA MARQUE ISD  
 LA PORTE ISD  
 LA PRYOR ISD  
 LA VEGA ISD  
 LA VERNIA ISD  
 LACKLAND ISD  
 LAGO VISTA ISD  
 LAKE DALLAS ISD  
 LAKE TRAVIS ISD  
 LAKE WORTH ISD  
 LAMAR CISD  
 LAMPASAS ISD  
 LANCASTER ISD  
 LEAKEY ISD  
 LEANDER ISD  
 LEONARD ISD  
 LEWISVILLE ISD  
 LEXINGTON ISD  
 LIBERTY HILL ISD  
 LIBERTY ISD  
 LINDSAY ISD  
 LIPAN ISD  
 LITTLE ELM ISD  
 LLANO ISD  
 LOCKHART ISD  
 LOMETA ISD  
 LONE OAK ISD  
 LORENA ISD  
 LOVEJOY ISD  
 LULING ISD  
 LYTTLE ISD  
 MABANK ISD  
 MAGNOLIA ISD  
 MALONE ISD  
 MANOR ISD  
 MANSFIELD ISD  
 MARBLE FALLS ISD  
 MARION ISD  
 MARLIN ISD  
 MART ISD

MAYPEARL ISD  
 MCDADE ISD  
 MCGREGOR ISD  
 MCKINNEY ISD  
 MCLENNAN CO ST JUVENILE  
 CORRECTION FACILITY I  
 MCLENNAN CO ST JUVENILE  
 CORRECTION FACILITY II  
 MEDINA ISD  
 MEDINA VALLEY ISD  
 MELISSA ISD  
 MERIDIAN ISD  
 MESQUITE ISD  
 MEXIA ISD  
 MIDLOTHIAN ISD  
 MIDWAY ISD  
 MILDRED ISD  
 MILFORD ISD  
 MILLSAP ISD  
 MINERAL WELLS ISD  
 MONTGOMERY ISD  
 MOODY ISD  
 MORGAN ISD  
 MORGAN MILL ISD  
 MOUNT CALM ISD  
 MUENSTER ISD  
 MULLIN ISD  
 NATALIA ISD  
 NAVARRO ISD  
 NEEDVILLE ISD  
 NEW BRAUNFELS ISD  
 NEW CANEY ISD  
 NIXON-SMILEY CISD  
 NORTH EAST ISD  
 NORTH FOREST ISD  
 NORTHSIDE ISD  
 NORTHWEST ISD  
 OGLESBY ISD  
 PALMER ISD  
 PALO PINTO ISD  
 PARADISE ISD  
 PASADENA ISD  
 PEARLAND ISD  
 PEARSALL ISD  
 PEASTER ISD  
 PENELOPE ISD  
 PFLUGERVILLE ISD  
 PILOT POINT ISD  
 PLANO ISD  
 PLEASANTON ISD  
 PONDER ISD  
 POOLVILLE ISD  
 POTEET ISD  
 POTH ISD  
 POTTSBORO ISD  
 PRAIRIE LEA ISD  
 PRIDY ISD  
 PRINCETON ISD  
 PROSPER ISD  
 QUINLAN ISD  
 RANDOLPH FIELD ISD  
 RED OAK ISD  
 RICE ISD  
 RICHARDS ISD  
 RICHARDSON ISD  
 RIESEL ISD

RIO VISTA ISD  
ROBINSON ISD  
ROCKWALL ISD  
ROGERS ISD  
ROSEBUD-LOTT ISD  
ROUND ROCK ISD  
ROUND TOP-CARMINE ISD  
ROYAL ISD  
ROYSE CITY ISD  
S AND S CISD  
SABINAL ISD  
SALADO ISD  
SAM RAYBURN ISD  
SAN ANTONIO ISD  
SAN MARCOS CISD  
SANGER ISD  
SANTA FE ISD  
SANTO ISD  
SAVOY ISD  
SCHERTZ-CIBOLO-U CITY ISD  
SCHULENBURG ISD  
SCURRY-ROSSER ISD  
SEGUIN ISD  
SHELDON ISD  
SHERMAN ISD  
SIVELLS BEND ISD  
SLIDELL ISD  
SMITHVILLE ISD  
SOMERSET ISD  
SOUTH SAN ANTONIO ISD  
SOUTHSIDE ISD  
SOUTHWEST ISD  
SPLENDORA ISD  
SPRING BRANCH ISD  
SPRING ISD  
SPRINGTOWN ISD  
STAFFORD MSD  
STAR ISD  
STEPHENVILLE ISD  
STOCKDALE ISD  
STRAWN ISD  
SUNNYVALE ISD  
SWEENEY ISD  
TARKINGTON ISD  
TAYLOR ISD  
TEAGUE ISD  
TEMPLE ISD  
TERRELL ISD  
TEXAS CITY ISD  
TEXAS SCH FOR THE BLIND &  
VISUALLY IMPAIRED  
TEXAS SCH FOR THE DEAF  
THORNDALE ISD  
THRALL ISD  
TIOGA ISD  
TOLAR ISD  
TOM BEAN ISD  
TOMBALL ISD  
TRENTON ISD  
TROY ISD  
UTOPIA ISD  
UVALDE CISD  
VALLEY MILLS ISD  
VALLEY VIEW ISD  
VAN ALSTYNE ISD  
VENUS ISD  
WACO ISD  
WAELDER ISD  
WALLER ISD  
WALNUT BEND ISD  
WALNUT SPRINGS ISD  
WAXAHACHIE ISD  
WEATHERFORD ISD  
WEST ISD  
WESTPHALIA ISD  
WHITE SETTLEMENT ISD  
WHITESBORO ISD  
WHITEWRIGHT ISD  
WHITNEY ISD  
WILLIS ISD  
WILLS POINT ISD  
WIMBERLEY ISD  
WOLFE CITY ISD  
WORTHAM ISD  
WYLIE ISD



# SOUTHWEST SCHOOL (101838)

Ratings Year	Accountability Ratings	Charter FIRST Rating	Accreditation Status
<b>2014-2015</b>	<b>Met Standard</b>	<b>Pass</b>	
	<b>Campuses</b>		
	Met Standard	2	
	Met Alternative Standard	2	
	Not Rated	1	
	Not Rated	1	
<b>2013-2014</b>	<b>Met Standard</b>	<b>Above Standard Achievement</b>	<b>ACCREDITED</b>
	<b>Campuses</b>		
	Met Standard	1	
	Met Alternative Standard	1	
	Improvement Required	2	
	Not Rated	1	
	Not Rated	1	
<b>2012-2013</b>	<b>Met Standard</b>	<b>Standard Achievement</b>	<b>ACCREDITED</b>
	<b>Campuses</b>		
	Met Standard	1	
	Met Alternative Standard	1	
	Improvement Required	2	
	Not Rated	1	
	Not Rated	1	
<b>2011-2012</b>	<b>No Ratings Issued</b>	<b>Standard Achievement</b>	<b>No Statuses Issued</b>
	<b>Campuses</b>		
	No Ratings Issued	6	

# Item 4

pending  
(T. Urban)

# Item 5

# ANIL CHANDY

## Experience

### JPMorgan Chase

June 2014 - Present

- Executive Director in Commercial Banking Group, responsible for managing a large portfolio of middle market clients across a variety of sectors.
- Aside from client management, also responsible for new business development, the mentoring of junior colleagues, and leadership roles both internally and externally in community.

### HSBC Bank USA, N.A.

October 2008 - Present

- Key player in the start up and build out of HSBC's Houston Corporate Banking office, starting as the 3<sup>rd</sup> employee and as an AVP/Underwriter and promoted to a Relationship Manager/Vice President 2.5 years later.
- Managed a portfolio of approximately 25 global client relationships and responsible for new business development as well.
- Portfolio ranges across a variety of industries with a large focus on the energy services sector.

### Citibank

July 2007 - October 2008

- Principal underwriter for the Houston Commercial Banking - Energy team.
- Underwrote primarily for E&P reserve based lending facilities, with some exposure to midstream.
- Left Citibank along with my immediate line manager who was hired by HSBC to open and build out a new commercial banking office.

### Moody's Investors Service

January 2005 - June 2007

- Rating analyst for Moody's Public Finance division and responsible for assigning bond ratings to a variety of municipal bonds.
- Each bond rating was accompanied by a written detailed, comprehensive credit analysis that was released to the market.
- Interacted with a variety of external customers including municipal officials and the investment banking community

### Various Accounting Roles

2000 - 2003

- After graduating from college, held a variety of entry level accounting roles for Equiva Trading Company (now Shell Trading), Enron, and BHP Billiton.
- Left BHP Billiton in the summer of 2003 to start my full time MBA program at Texas A&M University in College Station.

## Education

MBA, Texas A&M, College Station, TX

August 2003 - December 2004

BBA Finance, The University of St. Thomas

August 1996 - May 2000